

SLSA Wales Privacy Notice

Registration with the Information Commissioner's Office

For the purpose of the Data Protection Act (1998) the Surf Life Saving Association of Wales is registered as a data controller with the Information Commissioners Office, registration number **Z1665195**.

The Surf Life Saving Association of Wales ("SLSA Wales", "we", "our", "us") take your privacy very seriously. This Privacy Notice sets out how we use and look after the personal information collect from you. We are the data controller, responsible for the processing of any personal data you give us. We take reasonable care to keep your information secure and to prevent any unauthorised access to or use of it.

What personal data we hold on you

Personal data means any information about an individual from which that individual can be identified. We collect, use and store some personal data of our members and member clubs. You provide information about your club and your members when you affiliate to SLSA Wales and by filling in affiliation forms or members details online. The information you give us may include name, date of birth, e-mail address, phone number, gender and the contact details of a third party in the case of emergency. Where we need to collect personal data to fulfil our lifesaving responsibilities and you do not provide that data, we may not be able honour or administer your affiliation.

Why we need your personal data

We will only use personal data for any purpose for which it has been specifically provided. The reason we need your personal data is to be able to run SLSA Wales properly, to arrange courses and assessments; to administer membership and provide membership services you are signing up to when you register with SLSA Wales as a Club or participant and to ensure that SLSA Wales is able to comply with all applicable obligations in accordance with the Rules and Regulations of our governing body, the Board of Trustees. The lawful basis for processing your personal data is that we have a contractual obligation to you as a participant or member to provide the services that you are registering for and/or we have a legitimate interest to ensure that SLSA Wales is administered properly and in accordance with our Rules and Regulations. We have set out below, in a table format, a description of all the ways we plan to use personal data and which of the legal bases we rely on to do so. We have also identified what our legitimate interests are where appropriate.

Purpose/Processing Activity	Lawful Basis for processing under Article 6 of the GDPR.
Processing clubs affiliation forms	Performance of a contract/Legitimate interest
Processing members application details	Performance of a contract/Legitimate interest
Organising courses, assessments and training weekends	Performance of a contract/Legitimate interest
Sending out assessment, competition or technical information and updates	Performance of a contract/Legitimate interest
Sharing data with coaches, managers or officials to run training sessions or enter competition events	Performance of a contract/Legitimate interest
Sharing data with, but not limited to, Royal Life Saving Society (RLSS), Surf Lifesaving Great Britain (SLS GB), International Lifesaving (ILS) and other competition providers where necessary for entry to events/competitions	Performance of a contract/Legitimate interest
Sharing data with Board of Management and Commission members to provide information about lifesaving activities, membership renewals or invitation to social events	SLSA Wales has a legitimate interest to maintain member and participant correspondence for Lifesaving purposes.
Sharing data with third party service or facility providers	SLSA Wales has a legitimate interest to run the organisation efficiently and as it sees fit. Provision of some third-party services is for the benefit of SLSA Wales, its clubs and its members.
Sharing anonymised data with a funding partner as condition of grant funding e.g. Sport Wales	SLSA Wales has a legitimate interest to run the organisation efficiently and as it sees fit. Application for funding is a purpose that benefits SLSA Wales, its clubs and its members.
Publishing events and competition results	Performance of a contract/Legitimate interest – For the purpose of administering National Teams along with any other competitions.

Publishing photos of competitions and any lifesaving related photography and/or videography	Legitimate interest – To run the organisation efficiently and as it sees fit. Where possible and if reasonable grounds are identified, photography/videography can be removed / taken down on the request of those captured.
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Who we share your personal data with

Your personal data may be shared with the RLSS, RNLI, SLS GB, ILS, TahDah (who administer on behalf of SLSA Wales the Management Information System (MIS) and Web Designer Wales (SLSA Wales - website portal manager) in order to ensure that we are administered properly, that members and member clubs are correctly registered and affiliated for safeguarding and lifesaving purposes and to comply with all applicable Rules and Regulations of the Board of Trustees. We may share personal data with selected third parties, suppliers and sub-contractors such as, coaches or competition organisers. Third-party service providers will only process your personal data for specified purposes and in accordance with our instructions.

We may disclose personal information to third parties to comply with a legal obligation; or to protect the rights, property, or safety of our members and member clubs.

SLSA Wales's data processing may require personal data to be transferred outside of the UK. Where we do transfer personal data overseas it is with the sufficient appropriate safeguards in place to ensure the security of that personal data.

SLSA Wales does not use personal data for any form of marketing and does not share this data to third parties for any marketing purpose.

Payments

SLSA Wales does not store any personal credit/debit card or PAYPAL information. Credit/debit card and PAYPAL information are handled and processed by stripe payment processing, TAHDAH and PAYPAL.

Protection of your personal data

We have put in place appropriate security measures to prevent personal data from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed.

How long we hold your personal data

We keep personal data on our members while they continue to be a participant or are otherwise actively involved with SLSA Wales. We will delete this data seven years after a member has left or otherwise ended their memberships or affiliation, or sooner if specifically requested and we are able to do so. We may need to retain some personal data for longer for legal or regulatory purposes. The personal data that is stored on TahDah or the MIS is subject to this privacy policy so we advise you to review this policy together with your club officials. If you would like your personal data to be deleted from Tahdah or the MIS then please contact the SLSA Wales Membership Secretary.

Your rights regarding your personal data

Data subject members have the right at any time to request access to, rectification or erasure of their personal data; to restrict or object to certain kinds of processing of their personal data to the portability of their personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of their personal data.

As a data subject members are not obliged to share their personal data with SLSA Wales. If they choose not to share their personal data with us, we may not be able to accept their membership request.

We may update this Privacy Notice from time to time and will inform you to any changes in how we handle personal data.

If participants have any questions about this Privacy Notice, please contact:

SLSA Wales ~ memberships@slsawales.org.uk